# **Erkin Nasirov**

# **Executive Summary**

Strategic and results-driven executive with extensive experience in HR Management, Operations, Finance, Legal, and IT oversight. Proven ability to drive corporate governance, business transformation, and operational excellence. Currently serving as Advisor to the Chairman, overseeing the HR, Finance, Legal, and IT functions to ensure alignment with corporate strategy and sustainable business growth. Strong academic credentials with a Master's in HR Management and Law and CMI Level 7 in Strategic Management & Leadership. Passionate about fostering high-performance teams, enhancing organizational efficiency, and driving digital transformation.

# **Core Competencies**

- Corporate Governance & Board Advisory
- HR Strategy & Workforce Planning
- Financial Management
- Legal & Compliance Oversight
- IT & Digital Transformation
- Performance & Change Management
- Leadership Development & Succession Planning
- Employee Engagement & Culture Building

## **Professional Experience**

## Supervisory Board Member, Advisor to the Chairman

Sinteks Group of Companies | January 2019 - Present | Azerbaijan

- Oversee HR, Finance, Legal, and IT departments, ensuring operational efficiency and strategic alignment.
- Provide executive guidance on governance, and corporate compliance.
- Lead **regulatory compliance** initiatives.
- Drive **HR transformation**, focusing on leadership development, talent retention, and workforce optimization.
- Collaborate with the **executive team and stakeholders** to enhance **digital transformation** strategies.

### HR Director (Member of the Management Board)

#### Sinteks Group of Companies | March 2017 – January 2019

- Led the **company's HR strategy**, focusing on talent acquisition, engagement, and leadership development.
- Spearheaded HR digital transformation,
- Developed and executed succession planning to ensure long-term business sustainability.

### **Operations Manager**

#### CIDC Baku LLC (Paper & Diaper Production) | November 2012 – March 2017

- Managed the **operations**, **supply chain**, **and process optimization** for large-scale production.
- Led cost-reduction initiatives and implemented LEAN methodologies for efficiency improvement.

#### **HR Manager**

CIDC Baku LLC | July 2010 - November 2012

#### **Additional HR & Operations Roles:**

- Strabag HR Specialist (2010)
- KCA Deutag HR & Development (2007–2010)
- **AMEC** Offshore Personnel Coordinator (2006–2007)
- PCH Offshore PTY Ltd Offshore Personnel Coordinator (2005–2006)
- **Moody International** Recruitment Officer (2004–2005)

## **Academic Qualifications**

- CMI Level 7 in Strategic Management & Leadership | Chartered Management Institute, UK
- MSc, International Development HR Management & Development | The University of Manchester
- Master's in Civil Law | Baku State University
- CIPD Introduction to Management

# **Key Achievements**

- **Enhanced corporate governance** by integrating HR, Finance, Legal, and IT into a cohesive strategy.
- Led workforce and financial transformation, driving efficiency and risk mitigation.
- Implemented compliance frameworks to ensure legal and regulatory adherence.
- Optimized digital strategies, improving IT security, automation, and operational resilience.

# **Professional Development & Teaching Roles**

Adjunct Lecturer – Khazar University & Azerbaijan University (2011–2019)

Taught Business Communication, HR Management, Leadership, and Organizational Behavior.

# Languages

Azeri, English and Russian